



OHA Hockey Club Inc.

Registration to Work with Vulnerable People (RWVP) Policy

Introduction:

The O.H.A Hockey Club Incorporated (hereafter referred to as “The Club”), is committed to the welfare, safety and wellbeing of its junior members in its care. We are required by law to put in place procedures to safeguard our junior members from harm. We take this responsibility very seriously.

Application:

This policy applies to all appointed general committee members, coaches and fulltime managers of teams that have any members of sixteen (16) years of age or younger.

General Information:

The Club takes every opportunity to abide by and adhere to applicable Acts and Legislation in regards to protecting our junior members.

The Club maintains a register of general committee members, coaches and fulltime managers that hold a RWVP check.

In a season, all appointed general committee members, coaches and fulltime managers of teams that have any members of sixteen (16) years of age or younger shall be required, as soon as practicable after appointment to apply for a RWVP check.

Those who hold and “Employment” RWVP Check should refer to the Justice Website for “Volunteer” use of the RWVP Check.

(http://www.justice.tas.gov.au/working_with_children/change_details)



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Related Policies

- Alcohol Management Policy
- Smoke Free Policy
- Safe Transport Policy

Procedure:

The following process shall be followed for administering this policy:

1. The General Committee will identify an appointed general committee member, coach or manager for the upcoming season who is not on the register as holding a RWVP check.
2. The general committee member, appointed coach or manager will be notified in writing of the requirement to apply for a RWVP check. (6 week process)
3. The applicant will apply via the Tasmanian Department of Justice (http://www.justice.tas.gov.au/working_with_children/application)

(The cost of obtaining a RWVP for Volunteer use is small and where possible should be borne by the applicant, however in hardship cases contact (in writing) should be made with The Club Secretary)

4. If an appointed general committee member, coach or manager cannot satisfy the requirements of the RWVP then their appointment will be terminated as per 'Constitution of the O.H.A. Hockey Club Inc.' Section 5.6.
5. The Once the Club General Committee has made a decision, that decision will be final.

Prepared By:

David McCambridge- President

Approved by the general committee on:

14th February 2017



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Version Control

Version	Change	Date of change	Date for Review
1.0	Document Creation		January 2019
1.1	Minor changes and additions	20/02/2018	January 2019